

Essex Letting Angel Application for Rental

Address You Are Applying for:			
Applicant Information			
Name:		Email:	
Date of birth:		NI number:	Phone:
Current address:			
Town:		County:	Postcode:
Currently; Own Rent LWP	Monthly payment or rent:		How long?
Previous address:			
Town:		County:	Postcode:
Owned Rented	Monthly payment or rent:		How long?
Employment Information			
Current employer:			
Employer address:			How long?
Phone:		E-mail:	Fax:
Town:		County:	Postcode:
Position:		Hourly Salary (Please circle)	Annual income:
Emergency Contact			
Name of a person not residing with you:			
Address:			
Town:		County:	Postcode: Phone:
Relationship:			
Bank Details			
Name of Bank			
Sort Code::		Account Number:	Phone:
Address:			
Town:		County:	Postcode:
Miscellaneous Information			
Do you have any pets: YES NO		If yes please list:	
Do you smoke: YES NO		Do you have any CCJ's: YES NO	
Have you ever been declared bankrupt? YES NO			
Do you have any criminal convictions: YES NO If yes please list:			
Have you ever been evicted from any property: YES NO If yes please give details:			
Marital Status: SINGLE MARRIED DIVORCED WIDOWED LIVING WITH PARTNER (Please Circle)			
Do you drive: YES NO		If yes, please provide the number:	

I/We believe the information provided here to be true and correct, and authorise Essex Letting Angel to

- Carry out credit searches and reference checks, and to contact employers, banks, Referees, Guarantors, and credit agencies.
- Use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing/debt recovery.
- Handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1988

I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

This application must be returned with a holding deposit of £200. This will allow Essex Letting Angel to hold the property for you whilst we complete all necessary checks. In the event that your application is declined due to unsatisfactory references, only £100 will be returned. If your application is accepted, the £200 deposit will be deducted as an administration fee. If your references are deemed satisfactory and you choose not to take the property you will forfeit your £200 deposit. Completing this form does not commit the prospective tenant or landlord to a tenancy. A shared or single tenancy will not be created until **all** applicants have been qualified and have signed the tenancy agreement.

Signature of applicant:	Name:	Date:
Signature of co-applicant:	Name:	Date:

Co-applicant Information

Name:		Email:	
Date of birth:	NI Number:	Phone:	
Current address:			
Town:	County:	Postcode:	
Currently: Own Rent LWP	Monthly payment or rent:	How long?	
Previous address:			
Town:	County:	Postcode:	
Owned Rented	Monthly payment or rent:	How long?	

Co-applicant Employment Information

Current employer:			
Employer address:			How long?
Phone:	E-mail:	Fax:	
Town:	County:	Postcode:	
Position:	Hourly Salary (Please circle)	Annual income:	

Guarantor Information

Name:			
Date of birth:	NI Number:	Phone:	
Current address:			
Town:	County:	Postcode:	
Currently: Own Rent	Monthly payment or rent:	How long?	
Previous address:			
Town:	County:	Postcode:	
Owned Rented	Monthly payment or rent:	How long?	

Guarantor Employment Information

Current employer:			
Employer address:			How long?
Phone:	E-mail:	Fax:	
Town:	County:	Postcode:	
Position:	Hourly Salary (Please circle)	Annual income:	

I/We believe the information provided here to be true and correct, and authorise Essex Letting Angel to

- Carry out credit searches and reference checks, and to contact employers, banks, Referees, Guarantors, and credit agencies.
- Use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing/debt recovery.
- Handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1988

I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

Signature of Guarantor:	Name:	Date:
-------------------------	-------	-------

Final Checklist

Applicant:

- Identification – Driver's License or Passport
- Banks statements – last three months
- Proof of income – last three months' payslips.
- Proof of current tenancy – current AST
- Proof of residency – 2 utility bills dated within the last 60 days

Final Checklist

Guarantor:

- Identification – Driver's License or Passport
- Banks statements – last three months
- Proof of income – last three months' payslips.
- Proof of home ownership – last mortgage statement
- Proof of residency – 2 utility bills dated within the last 60 days